Inkling Systems Inc. ("Inkling") Accessibility Conformance Report

(Based on VPAT® Version 2.5 November 2023)

Inkling's Voluntary Product Assessment Template ("VPAT")

Version 1.1 - April 2024

Name Of Product	Inkling Knowledge, Learning Pathways and Reader, (referred to collectively here as the "Platform"). Please note that Inkdocs and Learning Pathway Steps content are included in the Platform to the extent that certain authored content exceptions may apply due to the Platform's use of independent third-party authored content. As such, Inkdocs and Learning Pathway Steps are noted in the report separate and apart from the Platform.
Builder Product Description	Web Applications
Date	26 April 2024
Evaluation Methods Used	Formal audit from outside vendor (Deque Systems), internal audits, user feedback and product knowledge.
Browsers	Google Chrome, Safari
Devices	Mobile Devices, MAC OS, Windows
Contact Information	sblanton@inkling.com
Accessibility Guidelines	(WCAG) 2.1 - Level A and Level AA, but not Level AAA .

Terms

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¹ This document does not apply to Inkforms (See Jotforms VPAT <u>here</u>), Habitat widgets and the Native Mobile apps (iOS and Android)

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Supports with Exceptions:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- Not Applicable: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion.

Table 1: Success Criteria, Level A

Criteria	Conformance	Remarks and Explanations
1.1.1 Non-text Content	 Platform - Supports with Exceptions Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - All platform images except Habitat user interface elements have appropriate alternate text. Platform - Book cover pages do not have alt="" in Reader. Inkdocs Learning Pathway Course Steps - Customer independently authored content there for these items may not have alt text.

Criteria	Conformance	Remarks and Explanations
1.2.1 Audio-only and Video-only (Prerecorded) (Level A)	 Platform - Not Applicable Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - Not Applicable. See "Conformance." Inkdocs and Learning Pathway Course Steps - Adding an alternative for video or audio can be done within the Habitat application by adding a link to alternative content. Inkdocs and Learning Pathway Course Steps - Not natively supported in Habitat.
1.2.2 Captions (Prerecorded) (Level A)	 Platform - Not Applicable Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - Not Applicable. See "Conformance." Inkdocs and Learning Pathway Course Steps - Closed captioning ("CC") for independently authored videos requires support from Inkling's partners to implement. Inkdoc and Learning Pathways Course Steps - Video has limited "CC" support.

Criteria	Conformance	Remarks and Explanations
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)	Platform - Not Applicable	Platform - Not Applicable. See "Conformance."
	 Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Inkdocs and Learning Pathways -Adding an alternative for video or audio can be done within the Inkdoc and Learning Pathways Course Steps - Can be accomplished by adding a link to alternative content or embedding the content within the Inkdoc. Inkdocs and Learning Pathways Course Steps - Not natively supported in Habitat.
1.3.1 Info and Relationships (Level A)	 Platform - Supports with Exceptions. Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - There are inconsistent landmark and role/label issues in the Reader. Inkdocs and Learning Pathways Course Steps - Content can be built to conform.

Criteria	Conformance	Remarks and Explanations
1.3.2 Meaningful Sequence (Level A)	 Platform - Supports with Exceptions Inkdocs - Supports (See Note) Learning Pathway Course Steps - Supports (See Note) 	 Platform - There are 8 instances of content order being an issue. 3 are related to hidden content, 2 related to being able to browse outside of a modal, 1 related to focus not being set correctly, 1 being related to a meaningful text not being screen reader accessible, Inkdoc and Learning Pathways Course Steps - Content can be built to have meaningful sequences.
1.3.3 Sensory Characteristics (Level A)	 Platform - Supports Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Platform - No exceptions. See "Conformance." Inkdocs - No exceptions. See "Conformance." Learning Pathway Course Steps - No exceptions. See "Conformance."

Criteria	Conformance	Remarks and Explanations
1.4.1 Use of Color (Level A)	 Platform - Supports Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - No exceptions. See "Conformance." Inkdocs - Customer authored content may not meet color standards. Learning Pathways Course Steps - Customer authored content may not meet color standards.
1.4.2 Audio Control (Level A)	 Platform - Not Applicable Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Platform - No exceptions. See "Conformance." Inkdocs - No exceptions. See "Conformance." Learning Pathway Course Steps - No exceptions. See "Conformance."

Criteria	Conformance	Remarks and Explanations
2.1.1 Keyboard (Level A)	 Platform - Supports with Exceptions Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - Most of the functionality can be performed using a keyboard. However, some elements are not receiving focus. Examples: Reader side navigation has inconsistent keyboard support. Inkdocs and Learning Pathway Course Steps - Some items in Inkdocs are not receiving focus like accordion controls.
2.1.2 No Keyboard Trap (Level A)	 Platform - Supports Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Platform - No exceptions. See "Conformance." Inkdocs and Learning Pathway Course Steps - No exceptions. See "Conformance."
2.1.4 Character Key Shortcuts (A)	 Platform - Supports Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Platform - No exceptions. See "Conformance." Inkdocs and Learning Pathway Course Steps - No exceptions. See "Conformance."

Criteria	Conformance	Remarks and Explanations
2.2.1 Timing Adjustable (Level A)	 Platform - Not Applicable Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Platform - No exceptions. See "Conformance." Inkdocs and Learning Pathway Course Steps - No exceptions. See "Conformance."
2.2.2 Pause, Stop, Hide (Level A)	 Platform - Supports with Exceptions Inkdocs - Supports 	 Platform - Inkdoc covers can have an animated element. Currently this animation cannot be stopped. Inkdocs and
	 Learning Pathway Course Steps - Supports 	Learning Pathway Course Steps - No exceptions. See "Conformance."
2.3.1 Three Flashes or Below Threshold (Level A)	Platform - Not Applicable	 Platform - No exceptions. See "Conformance."
	 Inkdocs - Supports Learning Pathway Course Steps - 	 Inkdocs and Learning Pathway Course Steps - No exceptions. See "Conformance."
	Supports	

Criteria	Conformance	Remarks and Explanations
2.4.1 Bypass Blocks (Level A)	 Platform - Supports with Exception Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports 	Platform/Inkdocs - Inline frames (iframes) need titles for the reader.
2.4.2 Page Titled (Level A)	 Platform - Supports with Exceptions Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	For Platform, Inkdocs and Learning Pathway Course Steps - Pages are titled however they generic titles.
2.4.3 Focus Order (Level A)	 Platform - Supports with Exceptions (See Notes) Inkdoc - Supports Learning Pathway Course Steps - Supports 	Platform - For the platform - In all but one instance the focus order is correct. There is an instance where a modal can be tabbed away from when opened. (Feedback modal)

Criteria	Conformance	Remarks and Explanations
2.4.4 Link Purpose (In Context) (Level A)	 Platform -Supports with Exceptions Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - The reader has a few instances where controls should be buttons rather than links. Inkdocs and Learning Pathway Course Steps links are authored and controlled by the Customer.
2.5.1 Pointer Gestures (A)	 Platform - Supports Inkdocs - Supports Learning Pathway Course Steps -	 Platform - No exceptions. See "Conformance." Inkdocs - No exceptions. See "Conformance." Learning Pathway Course Steps - No exceptions. See "Conformance."
2.5.2 Pointer Cancellation (A)	 Platform - Supports Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Platform - No exceptions. See "Conformance." Inkdocs - No exceptions. See "Conformance." Learning Pathway Course Steps - No exceptions. See "Conformance."

Criteria	Conformance	Remarks and Explanations
2.5.3 Label in Name (A)	 Platform - Supports with Exceptions Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - There are a few instances in the Learning Pathways Manager view and with the feedback form in the Reader where the label needs to be fixed. Inkdocs and Learning Pathway Course Steps - See "Platform" above.
2.5.4 Motion Actuation (A)	 Platform -Not Applicable Inkdocs - Not Applicable Learning Pathway Course Steps - Not Applicable 	 Platform - Not Applicable. See "Conformance." Inkdocs and Learning Pathway Course Steps - Not Applicable. See "Conformance."
3.1.1 Language of Page (Level A)	Platform - Supports with Exceptions	 Platform - The login page does not have the language set.
	 Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Inkdocs and Learning Pathway Course Steps - No Exceptions. See "Conformance."

Criteria	Conformance	Remarks and Explanations
3.2.1 On Focus (Level A)	Platform - Supports	Platform - No Exceptions. See "Conformance."
	Inkdocs - Supports	Inkdocs and Learning Pathway Course Steps - No Expensions See
	 Learning Pathway Course Steps - Supports 	Exceptions. See "Conformance."
3.2.2 On Input (Level A)	Platform - Supports	Platform - No Exceptions. See "Conformance."
	Inkdocs - Supports	 Inkdocs - No Exceptions. See "Conformance."
	 Learning Pathway Course Steps - Supports 	 Learning Pathway Course Steps - No Exceptions. See "Conformance."
3.3.1 Error Identification (Level A)	Platform - Supports	Platform - No Exceptions. See "Conformance."
	Inkdocs - Not Applicable	 Inkdocs and Learning Pathway Course Steps - Not Applicable. See
	 Learning Pathway Course Steps - Not Applicable 	"Conformance."
3.3.2 Labels or Instructions (Level A)	Platform - Supports with Exceptions	Platform - There are missing labels on form fields in the platform.
	 Inkdocs - Supports Learning Pathway Course Steps - 	 Inkdocs and Learning Pathway Course Steps - No Exceptions. See

Criteria	Conformance	Remarks and Explanations
	Supports	"Conformance.
4.1.1 Parsing (Level A)	Platform - Supports with Exceptions	Platform - The Home page carousel for Learning Pathways has issues with semantics being correctly nested.
	 Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Inkdocs and Learning Pathway Course Steps - No Exceptions. See "Conformance."
4.1.2 Name, Role, Value (Level A)	 Platform - Supports with Exceptions Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - There are instances of controls not having labels or roles. Inkdocs and Learning Pathway Course Steps - There are instances of controls not having labels or roles.

Table 2: Success Criteria, Level AA

Criteria	Conformance	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)	 Platform -Not Applicable Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - Not Applicable. See "Conformance." Inkdocs and Learning Pathway Course Steps - "CC" requires support from Inkling's partners to implement. Inkdocs and Learning Pathway Course Steps - "CC" can be supported by using Youtube and Vimeo.
1.2.5 Audio Description (Prerecorded) (Level AA)	 Platform - Not Applicable Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - Not Applicable. See "Conformance." Inkdocs and Learning Pathways Steps - Can be supported by using Youtube and Vimeo.
1.3.4 Orientation (AA)	Platform - Supports	Platform - No Exceptions. See "Conformance."
	 Inkdocs - Supports Learning Pathway Course Steps - Supports 	Inkdocs and Learning Pathway Course Steps - No Exceptions. See "Conformance."

Criteria	Conformance	Remarks and Explanations
1.3.5 Identify Input Purpose (AA)	Platform -Supports with Exceptions	Platform - The login screen needs the correct form field inputs added.
	 Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Inkdocs and Learning Pathways Course Steps No Exceptions. See "Conformance."
1.4.3 Contrast (Minimum) (Level AA)	Platform - Supports with Exceptions	Platform - Customer branding may cause color contrast issues.
	 Inkdocs - Supports with Exceptions 	 Inkdocs and Learning Pathways Course Steps - Customer branding
	 Learning Pathway Course Steps - Supports with Exceptions 	may cause color contrast issues.
1.4.4 Resize text (Level AA)	Platform - Supports with Exceptions.	Platform - 1 item (Training Progress bar for assignments -) is obscured when the page is zoomed to 200%.
	 Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Inkdocs and Learning Pathway Course Steps - No Exceptions. See "Conformance."

Criteria	Conformance	Remarks and Explanations
1.4.5 Images of Text (Level AA)	Platform - Supports	Platform - No Exceptions. See "Conformance."
	 Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	Inkdocs and Learning Pathway Course Steps - An author could add an image of text. They will have the option to add alt text or use the description and or label attribute.
1.4.10 Reflow (AA)	Platform - Supports	Platform - No Exceptions. See "Conformance."
	 Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Inkdocs and Learning Pathway Course Steps - No Exceptions. See "Conformance."
1.4.11 Non-Text Contrast (AA)	 Platform - Supports with Exceptions Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	 Platform - Customer branding and color choices may cause color contrast issues. Inkdocs and Learning Pathways Course Steps - Customer branding and color choices may cause color contrast issues.

Criteria	Conformance	Remarks and Explanations
1.4.12 Text Spacing (AA)	Platform - Supports	Platform - No Exceptions. See "Conformance."
	 Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	Inkdocs and Learning Pathways Course Steps Widgets and some patterns do not allow for adjustable spacing.
1.4.13 Content on Hover or Focus (AA)	Platform -Supports with Exceptions	Platform - One popover in the "Training" tab can not be easily dismissed.
	 Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Inkdocs and Learning Pathways Course Steps No Exceptions. See "Conformance."
2.4.5 Multiple Ways (Level AA)	Platform -Supports	Platform - No Exceptions. See "Conformance."
	Inkdocs - Supports	 Inkdocs and Learning Pathway Course Steps - No Exceptions. See
	Learning Pathway Course Steps - Supports	"Conformance."

Criteria	Conformance	Remarks and Explanations
2.4.6 Headings and Labels (Level AA)	Platform - Supports with Exception	Platform - There are instances where the label is generic like "See More" or does not convey the purpose of the form field. Example: Feedback form field in Reader.
	 Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	Inkdocs and Learning Pathway Course Steps - Customer authors define the heading structure for the content.
2.4.7 Focus Visible (Level AA)	Platform - Supports with Exceptions	Platform - No Exceptions. See "Conformance."
	 Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	Inkdocs and Learning Pathway Course Steps - Not all items in an Inkdocs have visual focus rings.
3.1.2 Language of Parts (Level AA)	Platform - Supports	Platform - No exceptions. See "Conformance."
	 Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	Inkdocs and Learning Pathway Course Steps - Customers who have authored words, phrases or passages of text that are in multiple different languages will need to use the Accessibility Tool in Habitat to add various language attributes.

Criteria	Conformance	Remarks and Explanations
3.2.3 Consistent Navigation (Level AA)	Platform -Supports	Platform - No Exceptions. See "Conformance."
	Inkdocs - Supports	Inkdocs - No Exceptions. See "Conformance."
	 Learning Pathway Course Steps - Supports 	Learning Pathway Course Steps - No Exceptions. See "Conformance."
3.2.4 Consistent Identification (Level AA)	Platform - Supports	Platform - No Exceptions. See "Conformance."
	 Inkdocs - Supports with Exceptions Learning Pathway Course Steps - Supports with Exceptions 	Inkdocs and Learning Pathway Course Steps - Customers have access to items with consistent identification (patterns, widgets and templates) however they can modify various elements in an Inkdocs.
3.3.3 Error Suggestion (Level AA)	 Platform - Supports Inkdocs - Supports Learning Pathway Course Steps - Supports 	 Platform - No Exceptions. See "Conformance." Inkdocs and Learning Pathway Course Steps - No Exceptions. See "Conformance."

Criteria	Conformance	Remarks and Explanations
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)	Platform - Not Applicable.	Platform - Not Applicable. See "Conformance."
	 Inkdocs - Not Evaluated* Learning Pathway Course Steps - Not Evaluated* 	Inkdocs and Learning Pathway Course Steps - Not Evaluated* *Note: Customers have the ability to unilaterally create user/employee assessments through the widget that may be considered binding upon the user/employee; however, the assessment widget utilized to create the assessment does not meet A11y standards to confirm accessibility.

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